

# FINANCIAL CAPACITY.

DO YOU HAVE ENOUGH BUSINESS CREDIT TO FULFILL A CONTRACT THAT IS LARGER THAN YOUR BANK BALANCE?

## WILL YOU BE READY?

Using cash to finance a government or corporate contract can cause extreme risk to your business.

Don't wait until you have won a contract to determine whether or not your business has the financial capacity to fulfill your Financial Responsibility under the contract.

Get Business Credit Assurance from Dominion.

Visit us online at [www.net30credit.com](http://www.net30credit.com)

## GET CREDIT ASSURANCE UP TO \$4,000,000\*

Be ready to prove that you have the financial capacity to deliver with Credit Assurance coverage from Dominion Commercial Credit to get vendor credit without loan debt or interest payments. Get features like;

- No Perfect Personal Credit Needed
- No "Out-of-Pocket" Cash Needed to Finance a Contract
- Build Business Credit and Get Working Capital Lines
- NACM National Trade Credit Report Builder and,
- Turn-Key Business Technical Assistance Is Available

## WHY DO BUSINESSES NEED CREDIT ASSURANCE?

If you accept Purchase Orders, then you are selling on credit. Selling on credit and buying on cash from your suppliers can cause major cash flow problems for a growing business. Don't put your business and your reputation at risk by bidding on government or corporate contracts without access to the business credit or working capital that you need.

## 90% OF OUR APPLICANTS GET APPROVED

Because Business Credit Assurance is not a loan program, 90% of our applicants get approved to guarantee credit with suppliers and cover **100% of the costs** to finance large domestic Purchase Orders. Credit Assurance allows the company to use *future* Accounts Receivable to:

- Establish New Credit Terms with Your Suppliers
- Increase Your Current 30 Day Credit Limits
- Promote Higher Business Credit Scores, and
- Protect Your Dropship Suppliers from Credit Default

Corporate Mailing Address:  
Dominion Commercial Credit  
2450 Louisiana Suite 400-424  
Houston, Texas 77006

CALL TODAY. (800) 381.0073

## FEDERAL ACQUISITION REGULATION

Did you know that if you are a "low bidder" on a government contract, that under **FAR (48 CFR 9.104)**, you may be subject to a financial capacity determination prior to award?

## NO LOAN DEBT OR INTEREST PAYMENTS

A 5 year loan of \$100,000 at 4.00% A.P.R. will cost nearly \$10,500 in amortized interest, creates a debt, and (60) payments of \$1,840 compared to our monthly subscription of just \$119 plus any applicable guaranty fee.

## NATIONAL TRADE CREDIT PROFILE

Build or enhance your business credit profile with our National Trade Credit reporting members as your suppliers. We have

- 10,000 NTCR Member Suppliers Nationwide
- Over 750 Industry Credit Groups Available

Use Credit Assurance to purchase for resale from participating NACM member suppliers, from advertising to construction, from food supply to industrial supply, and from agriculture to steel.

## GET PREQUALIFIED 100% RISK FREE!

Apply with confidence. There are no obligations or upfront fees to apply for prequalification. See below to click or call to get a FREE prequalification questionnaire.

\*Subject to prior credit approval.  
Startups are limited to a \$25,000 maximum limit.

Nationwide Toll-free Phone: (800) 381-0073 | Fax: (800) 381-9586  
Email: [support@net30advisors.com](mailto:support@net30advisors.com) | Online: [www.net30credit.com](http://www.net30credit.com)

AID#: **428424**

EXT \_\_\_\_\_





## Build Business Credit WITH US



### BUSINESS CREDIT ASSURANCE

#### Business Credit Assurance Overview

Business Credit Assurance (BCA) is a comprehensive contract financing program that combines Government supply contracting with powerful business credit building know-how to create a powerful commercial credit solution. The program allows new or established small businesses to drive new sales growth by selling finished goods to large creditworthy corporations or government agencies. BCA allows small businesses to establish or extend NET30 day credit terms with their suppliers to finance government issued Purchase Orders or term supply contracts.

BCA is *NOT A LOAN PRODUCT*, but provides business credit by purchasing the company's current and future government or corporate contract accounts receivable. Dominion Capital Management can arrange to get a "pre-approval" for credit assurance coverage that will be effective for a maximum of 90-days or until a verifiable purchase order is received to activate the commercial credit facility. By offering a guarantee of payment against default, new and growing companies can more easily establish or extend commercial credit lines with qualified suppliers.

The credit facilities allow small business owners to:

- 1) Establish new credit terms with suppliers
- 2) Extend existing credit terms with suppliers
- 3) Grow sales faster by offering credit terms
- 4) Use invoice cash advances to pay suppliers on time

Preferred industries include but are not limited to:

- Auto & Truck Parts Suppliers
- Paint and Building Materials
- Construction Materials
- Office Supplies
- Medical Supplies
- Industrial Chemicals
- Janitorial Supplies
- Safety Equipment and more!

BCA can allow eligible start-up supply companies to get "prequalified" for a credit facility up to **\$100,000** or more and established companies with 3 or more years in operations may qualify for up to **\$4,000,000** or more in total financing which may be a combination of commercial credit facilities, receivable financing, loans, or business equipment lease financing. To apply for loans or equipment financing, visit [www.net30credit.com](http://www.net30credit.com)

BCA will only arrange to issue guarantees to suppliers for Purchase Orders or term supply contracts that are for sales to creditworthy corporations or Government agencies. (Service contracts are not eligible for BCA, but can be financed separately)

#### Key Features for Start-up State or Federal Registered Vendors

- **NO** Strong personal credit required.
- **NO** Business plans required.
- **NO** Minimum time in operation required
- **NO** Fixed monthly loan payments.
- **NO** Government agency loan eligibility restrictions.
- **NO** Difficult credit line extensions as company sales grow and
- **NO** Upfront fees to apply!

We can provide credit assurance coverage to suppliers on Purchase Order contracts issued by:

- Federal Government Agencies
- State Government Agencies
- County and City Departments
- State Supported Colleges and Universities
- Public Mass Transit Authorities
- Independent School Districts, and

#### Key Benefits for Start-up State or Government Registered Vendors

- Easier 30-Day Credit Approval with Suppliers
- Establish or Increase Credit Limits with Suppliers
- Protection Against Payment Default to Suppliers
- Includes CrossWalk™ Supply Bid Pricing Software, and
- Access to Working Capital Credit Lines
- Preferred Provider Network Available Upon Request

#### Business Supplier Prequalification

BCA will arrange to have credit guarantees issued on behalf of your company to your suppliers.

1. Suppliers must be willing to extend credit terms to your firm that is secured by our credit facility.
2. Suppliers must be able to produce or have sufficient inventory to drop-ship the specified product on time and meet the buyer's terms such as delivering the brand or type of product specified in the purchase order.

BCA is not a loan product, however a credit assurance subscription is required and credit assurance fees are based on the desired Purchase Order limit sufficient to provide credit assurance sufficient to cover 100% of the cost to finance qualifying Purchase Orders. In all cases credit assurance coverage will require centralized invoice payment processing through participating lenders or funders that will process supplier invoices, credit verifications, accounting, customer invoice payments, and disbursement of funds to participating suppliers, and release of funds in reserve less any applicable fees.

## BUSINESS CREDIT ASSURANCE FAQ'S

- 1) **Q: How much does it cost to get credit assurance coverage?**  
A: There is no fee to apply; however, if approved, a Term Sheet will be issued to you that will disclose all fees including your credit limit, guarantee fees, terms, conditions and a one-time \$995.00 closing fee that is due upon your acceptance of the terms offered. If you decline the credit offer, then no fee is due. Annual subscription plans are available. Visit [www.net30credit.com](http://www.net30credit.com) to see our published subscription plans.
- 2) **Q: If the application or prequalification is declined for credit can I re-apply?**  
A: Yes. If the application fails to pass our minimum credit requirements, you may request a referral for Technical Assistance and re-apply after the issues have been resolved. Additionally, if the application or prequalification has been approved and a Term Sheet was issued that you declined or allowed to expire, then you may re-apply for credit after (6) calendar months from the date the Term Sheet was declined or expired.
- 3) **Q: Will the business owner's personal credit be reviewed?**  
A: Yes. All owners' personal credit scores will be reviewed by the participating credit provider or lender.
- 4) **Q: If a company has supply contracts with customers other than government agencies is it still eligible for credit assurance?**  
A: Yes. Credit assurance can be approved for supply contracts from creditworthy corporate clients.
- 5) **Q: What is a "Credit Facility?"**  
A: A credit facility is a non-cash financial instrument that can be used to guarantee payment to a supplier under specified terms and conditions to establish or extend 30-day business credit terms against eligible accounts receivable. Examples of credit facilities are Supplier Payment Guarantees, Payment Assurance Letters, or Standby Letters of Credit.
- 6) **Q: What is the difference between P.O. Financing and Invoice Factoring, aren't they the same?**  
A: No, but they are closely related. P.O. Financing is a "*non-cash*" or commercial credit transaction where a Standby Letter of Credit (SBLC) is issued to your supplier on your behalf as an assurance against default on 100% of the delivered cost of the Purchase Order **before** delivery of finished goods. Factoring is a "*cash*" transaction from the sale of current accounts receivable **after** delivery of goods or services.
- 7) **Q: Are there any other commercial finance solutions available?**  
A: Yes. Equipment leasing, unsecured loans, merchant cash advances, crowdfunding, and secured bank lines are available through Dominion Commercial Credit by visiting our website at [www.net30credit.com](http://www.net30credit.com).
- 8) **Q: What is the monthly payment and interest rate on the credit assurance?**  
A: Because BCA is not a loan product, and does not create a debt. Your annual Credit Assurance subscription fee can be paid monthly; however, there are no interest payments as would be the case with a loan, therefore the total costs are based on a guarantee fee which is a *percentage* of the gross contract amount only when a guarantee must be issued to finance a contract.
- 9) **Q: Can cash be advanced on my customer's invoices for working capital?**  
A: Yes. For members with approved working capital credit lines or "factoring credit lines", we may draw cash advances up to 80% of the verifiable invoiced amount following credit approval of your customer. Cash advances can be transferred via ACH wire directly to your suppliers to pay your suppliers' invoices on time. This allows your firm to quickly develop and maintain excellent business credit as your business grows.
- 10) **Q: What is a "Lock Box" Account and is it required?**  
A: Yes it is REQUIRED. A "lock box" is a managed account where invoice payments are received, accounted for, and disbursed as authorized by Dominion Commercial Credit. Funds are disbursed from this account to pay any suppliers, guarantee fees, or cash advances received by your company. All remaining profits are sent to your business account.
- 11) **Q: Will the government agency or corporate client be notified that the contract is financed?**  
A: Yes. Because you are extending credit to your government and/or corporate clients, they will need to be notified by you via letter on your company letterhead that you have arranged to extend credit terms for them. The notification letter will give instructions to your customers on how and where to send your invoice payments.
- 12) **Q: What criteria is used to qualify credit assurance applicants?**  
A: Qualification is determined by several considerations some of which include but are not limited to; personal credit, prior criminal history (if any), creditworthiness of government or commercial customers, suppliers with a track record of delivering quality finished goods, accounting systems, contract restrictions, delinquent tax, student loans, bankruptcies, social obligations, and contract profitability.
- 13) **Q: Can credit assurance be used to purchase supplies for my company's use that are not for resale or drop-shipped?**  
A: No. Credit assurance can only be used to provide credit coverage on drop-shipped purchases made for resale on net-30 day terms.
- 14) **Q: Can credit assurance be used to purchase Business goods that must be vendor installed, delivered, customized, or repackaged?**  
A: No. Credit assurance can only be used for Drop-Shipped finished goods for use by the government or corporate end buyer only.
- 15) **Q: Can I use this program to get working capital if I only sell services?**  
A: Yes. Business loans and working capital credit lines are available for all companies where applicable.

Last Name	First Name	Middle Initial	SSN No.	Percent Owned (required)
Business Name		Date Business Started	EIN No.	DUNS No. (If no DUNS, enter N/A)
Business Address		City	State	Zip Code
Business Phone	Business Fax	Email Address		Contact Cell Phone
Credit Limit Requested \$	Needed by Date	How will credit be used?		Preferred method of contact [ ] Email [ ] Phone [ ] Both

**PRODUCTS SOLD** Please select the product groups that best describes the products you currently sell or plan to sell in the future.

<b>Instructions:</b> Please indicate which option below that best describes your <i>CURRENT</i> business:  <input type="checkbox"/> We sell services only <input type="checkbox"/> We sell goods only <input type="checkbox"/> We sell both goods & services	<input type="checkbox"/> Building or Construction Supplies <input type="checkbox"/> Safety Equipment & Supplies	<input type="checkbox"/> Oilfield: Tools, Pipe, Valve, & Pump <input type="checkbox"/> Industrial Tools & Supplies	<input type="checkbox"/> Medical Equipment & Supplies <input type="checkbox"/> Personal Hygiene Supplies
	<input type="checkbox"/> Office Equipment & Supplies <input type="checkbox"/> Janitorial Equipment & Supplies	<input type="checkbox"/> Auto & Truck Accessories <input type="checkbox"/> Auto & Truck Parts, Tools, & Supply	<input type="checkbox"/> Electrical Equipment & Supplies <input type="checkbox"/> Prepackaged Shelf Stable Foods
	<input type="checkbox"/> Paper or Plastic Products <input type="checkbox"/> Fuels & Lubricants	<input type="checkbox"/> Computer Software & Accessories <input type="checkbox"/> Computer Network Supplies	<input type="checkbox"/> Animal Feeds <input type="checkbox"/> Other _____
<b>Purpose for Applying</b>	<input type="checkbox"/> Finance a Purchase Order <input type="checkbox"/> Working Capital Credit Line	<input type="checkbox"/> Establish New Supplier Credit <input type="checkbox"/> Extend Current Credit Limit	<input type="checkbox"/> Show Proof of Financial Capacity <input type="checkbox"/> Improve Business Credit Score

1. Have you ever been charged with or arrested for any criminal offense? ..... [ ] YES [ ] NO
2. Have you ever been convicted or placed on pre-trial incarceration? ..... [ ] YES [ ] NO
3. Are you currently under any indictment, on parole, or probation? ..... [ ] YES [ ] NO
4. Are you delinquent on ANY business or personal taxes or have any unpaid judgments or tax liens? ..... [ ] YES [ ] NO
5. Have you ever filed a lawsuit as a plaintiff or been a defendant in any legal proceeding? ..... [ ] YES [ ] NO
6. Are you or the company in any pending lawsuit or litigation? ..... [ ] YES [ ] NO
7. Do you have any defaulted child support, student loans, or SBA loans? ..... [ ] YES [ ] NO
8. Have you or the business ever been in any form of bankruptcy? ..... [ ] YES [ ] NO
9. Have you ever been debarred, suspended, or not eligible as a contractor by any agency or diversity program? ..... [ ] YES [ ] NO
10. Have you or the company ever filed bankruptcy? ..... [ ] YES [ ] NO
11. Do you currently reside outside or been denied citizenship in the U.S.? ..... [ ] YES [ ] NO
12. Is your personal credit score (FICO Score) under 740? ..... [ ] YES [ ] NO
13. Are you or your business currently certified as small, minority, veteran, or woman owned? ..... [ ] YES [ ] NO
14. Do you currently have any secured business loans or credit lines with banks or factoring companies? ..... [ ] YES [ ] NO

**BUSINESS OPERATIONS QUESTIONNAIRE**

15. Is your company currently structured as a corporation, LLC, Limited Partnership, or registered partnership? ..... [ ] YES [ ] NO
16. Have you been able to establish 30 day credit terms with any of your current suppliers? ..... [ ] YES [ ] NO
17. Do you currently buy from any wholesalers, distributors, or manufacturers who "drop-ship" products *directly* to your customers? ... [ ] YES [ ] NO
18. Will any of the credit be used in any construction business as a prime or sub-contractor? ..... [ ] YES [ ] NO
19. Do you currently use any accounting system in your business? (ex: QuickBooks, Peachtree, etc...) ..... [ ] YES [ ] NO
20. Can you provide any supporting documents such as current financial statements, Purchase Orders, or invoices? ..... [ ] YES [ ] NO
21. Does your company sell any products that must be customized, repackaged, or installed prior to invoicing your customers? ..... [ ] YES [ ] NO
22. Does your company sell any products that requires the training of any end-user customer or their employees? ..... [ ] YES [ ] NO
23. Does your company accept any Purchase Orders with Indefinite Delivery times or Indefinite Quantities? (IDIQ) ..... [ ] YES [ ] NO
24. Does your company buy from any suppliers that it also sells to? ..... [ ] YES [ ] NO
25. Does your company accept credit cards for payment from customers? ..... [ ] YES [ ] NO
26. Does your company currently export or plan to export any products or services? ..... [ ] YES [ ] NO

Please give details or explain any 'YES' answers to questions 1 – 14 above. (Attach separate sheet if necessary.)

I the undersigned attest that I have answered all questions truthfully and honestly to the best of my knowledge and belief.

**AID No.: 428424**

Applicant Signature

Applicant Title

Date Signed

<b>① Business Information</b> Instructions: Complete steps 1 - 8 and sign.			<b>Application#:</b> _____	<b>N30AID#</b> _____
Business Legal Name:		Federal Tax ID No. (9-digit number)	<b>Business Financing Requested (\$)</b> (Give Amount Up to \$4,000,000)	<b>Funding Needed By:</b>
Physical Street Address: (No P.O. Box)			<b>Bank Financing Type:</b> (for over 700 credit scores) <input type="checkbox"/> Unsecured \$50K Bank Line Credit Range: 740-850 <input type="checkbox"/> Unsecured \$50K Bank Loan Credit Range: 700-850  <b>SUPPORTING DOCUMENTS REQUIRED</b> <input type="checkbox"/> Clear, legible copy of Driver's License <input type="checkbox"/> Clear, legible copy of Business Formation Documents <input type="checkbox"/> Clear, legible copy of Purchase Orders, Invoices, etc... <input type="checkbox"/> Clear, legible copy of Financial Statements	<b>Alternative Financing Types:</b> (for under 700 credit scores) <input type="checkbox"/> P.O. Credit Assurance <input type="checkbox"/> Equipment Lease-Back <input type="checkbox"/> Invoice Factoring <input type="checkbox"/> Merchant Card Advance <input type="checkbox"/> Cash Balance Loan <input type="checkbox"/> Crowdfunding <input type="checkbox"/> Investor Equity Financing <input type="checkbox"/> Owner Financing <input type="checkbox"/> Commercial Collections <input type="checkbox"/> Opportunity Financing <input type="checkbox"/> Commercial Real Estate <input type="checkbox"/> LP Licensing
City	State	Zip		
Business Phone	Business Fax	Website		
Use of Funds			Are You Currently Factoring Invoices? <input type="checkbox"/> YES or <input type="checkbox"/> NO	Are there any secured bank loans? <input type="checkbox"/> YES or <input type="checkbox"/> NO
Email Address			If YES to either of the above, give company or lender name(s):	

<b>② Business Profile Data</b>				
Describe Products/Services Sold:			Business Structure: <input type="checkbox"/> Sole-Proprietor <input type="checkbox"/> LLC <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership	
Date Business Established	State Incorporated: (if applicable)	Gross Annual Sales Amount	Sales Method(s): <input type="checkbox"/> Invoice Net-30 <input type="checkbox"/> Progress Billing <input type="checkbox"/> Credit Card	
Business Certifications (List any Small, Minority, Veteran, or Woman Owned Certifications)		Do You Have Business Insurance? <input type="checkbox"/> YES <input type="checkbox"/> NO	Sales Area: <input type="checkbox"/> Local <input type="checkbox"/> State <input type="checkbox"/> U.S. <input type="checkbox"/> International	
Facilities: <input type="checkbox"/> Residence <input type="checkbox"/> Store <input type="checkbox"/> Office <input type="checkbox"/> Warehouse <input type="checkbox"/> Internet Business			Business Credit: D-U-N-S #	
Landlord/Mortgage Holder Name:		Phone:	Have you applied for credit with your suppliers?: <input type="checkbox"/> YES <input type="checkbox"/> NO	

<b>③ Owners/Officers Information</b>					Ownership percentages must equal a minimum of 100% coverage.				
Primary Owner Name:			Title		Secondary Owner Name:			Title	
Complete Home Address: (Include City, State, Zip)					Complete Home Address: (Include City, State, Zip)				
Social Security Number	Driver's License. #	State	Date of Birth	% Owned	Social Security Number	Driver's License. #	State	Date of Birth	% Owned
Home Phone	Cell Phone	Email			Home Phone	Cell Phone	Email		
Are You a U.S. Citizen? <input type="checkbox"/> YES <input type="checkbox"/> NO	Are All Taxes Current? <input type="checkbox"/> YES <input type="checkbox"/> NO	Do you own or rent your home? <input type="checkbox"/> OWN <input type="checkbox"/> RENT			Are You a U.S. Citizen? <input type="checkbox"/> YES <input type="checkbox"/> NO	Are All Taxes Current? <input type="checkbox"/> YES <input type="checkbox"/> NO	Do you own or rent your home? <input type="checkbox"/> OWN <input type="checkbox"/> RENT		
Do you have any prior criminal history? <input type="checkbox"/> YES <input type="checkbox"/> NO	If yes, please explain				Do you have any prior criminal history? <input type="checkbox"/> YES <input type="checkbox"/> NO	If yes, please explain			

<b>④ Business Banking Information</b>				
Business Bank Name:			Bank Account Name: (Must be the same as Legal or DBA Name)	
Complete Street Address: (No P.O. Box. Include City, State, Zip)			Business Checking Routing and Account Number: (Found on bottom of Business Checks)	
Bank Contact Name		Bank Contact Email	Routing No:	Account No:
Bank Phone				

<b>⑤ Trade Reference: Supplier #1 Information</b> (Add a separate sheet if needed)			<b>⑥ Trade Reference: Supplier #2 Information</b> (Add a separate sheet if needed)		
Supplier Name: (Give company name)		Supplier Phone:	Supplier Name: (Give company name)		Supplier Phone:
Complete Address: (Include City, State, and Zip)			Complete Address: (Include City, State, and Zip)		
Sales Contact Name:	Sales Contact Email:		Sales Contact Name:	Sales Contact Email:	
<b>⑦ Accounts Receivable Information</b> (corporate or government accounts only)			Monthly Purchase Order Volume (\$)		Do You Ever Invoice a Customer PRIOR to Delivery? <input type="checkbox"/> YES <input type="checkbox"/> NO
Number of Customer Accounts (B2B or B2G)	Number of Invoices Per Month		Avg. Invoice Amount (\$)	Avg. Days Sales Outstanding	

**⑧ Credit Release Authorization** The undersigned applicant(s) in the foregoing application attests that all information provided by them is true and correct and that they have authority to bind the company and I understand this is not an application for credit. The intent of this profile is for you to determine if a relationship between our two companies would be mutually beneficial. I authorize Dominion Capital Management Corporation ("DCMC") to investigate the information I have supplied on this profile. I further jointly authorize DCMC and any of its participating insurers, funders, employees, affiliates, partners, lenders, investors, and assigns to access any credit reporting agencies in its investigation of me, or my company. I appoint DCMC and its assigns as my agent and attorney-in-fact to sign and file UCC Financing Statements for the purpose of protecting its security interest under any agreements and transactions relating to our firms and I further agree that a photostatic or facsimile copy of this authorization shall be valid as the original.

Applicants Authorized Signature(s)

Date

Applicants Authorized Signature(s)

Date



COMMUNITY DEVELOPMENT CORPORATION

An IRS 501(c)(3) Organization #35-2471551

DOMINION BUSINESS CREDIT ASSURANCE Training and Technical Assistance Referral Form

Instructions: To request training, fax signed form to (800) 381-9586 or contact Mr. Derrick Jones at (800) 381-0073 or send email to: nowcdc@gmail.com

Member Advisor: NOW Community Development Corporation

Business: \_\_\_\_\_

Owner/Principal: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_ Zip: \_\_\_\_\_

Business Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Capital/Credit Request: (\$) \_\_\_\_\_

Product/Service Sold: \_\_\_\_\_

Describe how the business credit will be used? \_\_\_\_\_

SMALL BUSINESS TRAINING AND TECHNICAL ASSISTANCE

Select the training or technical assistance that your business needs most.

Table with 5 columns and 6 rows listing training options and their counts. Includes items like QuickBooks Training, Accounting Assistance, Business Plan Assistance, etc.

Only (1) technical assistance selection is REQUIRED. Add any additional training or assistance needs in order of priority.

Table with 5 columns labeled 1st, 2nd, 3rd, 4th, 5th for ranking assistance needs.

The above named advisor, member, and T/A provider agree to perform the following actions to the best of their abilities:

Table with 10 columns: TA Need (#), Action Item, Type, Deliverable(s), Limit, Hours, Rate, Subsidy, Net, Extension. Includes an Action Plan Totals row.

Estimated Completion by (Date): \_\_\_\_\_
All the parties agree to use best faith efforts to implement the above plan.
Evaluation and Follow up: During and after the completion of the work, a Mentoring officer may conduct an evaluation of the effectiveness of its work, any need for further assistance, and the impact on the financial performance of the Protégé firm.

Signed by: \_\_\_\_\_

Work Completed on: \_\_\_\_\_

Print Client Name \_\_\_\_\_

Name of Member Firm \_\_\_\_\_

Date \_\_\_\_\_

Client Advisor Name \_\_\_\_\_

Name of Advisory Firm \_\_\_\_\_

Date \_\_\_\_\_

Technical Assistance Provider Name \_\_\_\_\_

Preferred Provider Organization \_\_\_\_\_

Date \_\_\_\_\_